

A G E N D A

**RIO DELL CITY COUNCIL
STUDY SESSION - 5:00 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, APRIL 1, 2008
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL**

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. STUDY SESSIONS - (5:00 P.M.)

1) 2008/0401.01 - FY 2008-2009 Draft Budget Review

E. CEREMONIAL MATTERS

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS."

1) 2008/0401.02 - Approve Minutes of the February 19, 2008 Regular Meeting (**Action**)

2) 2008/0401.03 - Approve Minutes of the March 18, 2008 Regular Meeting (**Action**)

- 3) 2008/0401.04 - Approve Check Register (**Action**)

G. SPECIAL PRESENTATION

H. ORDINANCES/SPECIAL RESOLUTION

- 1) 2008/0401.05 - Approve Resolution No. 997-2008 Approving Budget Amendment for Recycling/Trash Receptacles (**Action**)

I. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

- 1) "SPECIAL CALL ITEMS" from Consent Calendar
- 2) 2008/0401.06 - Approve Date for Annual Spring Clean-up Day Event (**Action**)
- 3) 2008/0401.07 - Conduct Public Hearing on Unmet Transit Needs (**Action**)

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action.

K. REPORTS/STAFF COMMUNICATIONS

- 1) City Manager
- 2) Director of Public Works
- 3) Chief of Police
- 4) Finance Director

L. OTHER COUNCIL BUSINESS

M. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

N. RECESS INTO CLOSED SESSION

O. RECONVENE TO OPEN SESSION

P. ORAL ANNOUNCEMENTS

Q. ADJOURNMENT

The next Regular meeting will be on April 15, 2008

at 6:30 PM in the City Council Chambers

**RIO DELL CITY COUNCIL
REGULAR MEETING
FEBRUARY 19, 2008
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 6:30 P.M. by Mayor Leonard.

ROLL CALL: Present: Mayor Leonard, Councilmembers Barsanti, Dunker, Marks, and Woodall

Others Present: City Manager Flemming, Director of Public Works Hale, and Clerk Ralston

Absent: Chief of Police Hill

CEREMONIAL MATTERS

Human Rights Awareness Proclamation pulled until next meeting

CONSENT CALENDAR

Motion was made by Woodall/Marks to approve the minutes of the February 5, 2008 regular meeting and approve the General check register for check numbers 25293-25358 totaling \$146,587.86 and Payroll check numbers 13884-13903 totaling \$21,127.79. Motion carried 5-0.

SPECIAL PRESENTATION

Finance Director Beauchaine presented a midyear budget review for the 6 months ending December 31, 2007. Beauchaine stated that each year the City adopts an operating budget; this year's budget included total revenues of \$2,538,500.00 and total expenditures of \$2,538,500.00.

Council member Dunker asked if this was an estimated budget. Beauchaine replied yes it is.

Beauchaine stated that to date 46% of operating revenues have been collected and 42% of operating appropriations have been spent. Beauchaine stated that to date total revenues received is \$1,085,947.00 and total appropriations expended within the Cities 10 departments are \$928,222.00. Councilmember Marks asked if the \$1,085,947.00 had been paid out or was in accounts. Beauchaine replied it was expended. P.W. Director Hale asked if the expenditures are actual and will revenues continue to add to the budget. Beauchaine answered yes to both questions.

Beauchaine stated that the City's general fund revenues to date total \$133,872.00 and represent 20% of total general fund revenues budgeted as many local taxes are not dispersed until the 3rd and 4th quarters. Expenditures also remain low totaling \$262,305.00 and represent less than 35% of total appropriations. Beauchaine stated that the Cities gas tax fund revenues to date total \$34,936.00 and represent 54% of total gas tax fund revenues budgeted. Expenses to date are \$27,265.00 and represent less than 25% of

funds appropriated. The gas tax reserve balance is \$92,874.78 and represents 143% of annual gas tax revenues. Mayor Leonard questioned how we could be at 143%. Beauchaine replied we have spent less than was appropriated. City Manager Flemming stated that the State may be withholding gas funds for 6 months so a healthy reserve helps us with flexibility.

Beauchaine stated the Cities TDA Fund revenues total \$55,572 and represent 50% of the revenues budgeted. Expenses total \$66,967 and represent 64% of funds appropriated. The TDA reserve balance is \$78,640.75 and represents 71% of annual TDA revenues.

Beauchaine stated the City's Sewer Operations Fund revenues total \$383,364.00 and represent 59% of the revenues budgeted. Expenses total \$212,251.00 and represent less than 40% of funds appropriated. The Sewer Operations deficit totaled \$(79,640.00) up more than \$150,000 from the June 30th balance of \$(230,605.24). Councilmember Marks asked if the deficit will be gone in 6 months. Beauchaine replied that the deficit will come up but if P.W. makes purchases this can change things. Marks asked if we are over budget by 9%. Beauchaine stated it was to tell due to hook up fees and variations within revenues. Councilmember Dunker stated that the condition of our sewer facility dictates the need for monies spent.

Beauchaine stated the Cities Water Operations Fund revenues total \$313,656.00 and represent 51% of the revenues budgeted. Expenses total \$227,210.00 and represent 40% of funds appropriated. The reserve balance is \$435,719.00 and represents 71% of annual revenues.

Beauchaine stated that overall the revenues and expenditures are balanced. The Cities average operating fund reserve is 69% well above the average 12.5 – 25% standard and the Cities budget is balanced and performing well.

ORDINANCES/SPECIAL RESOLUTIONS

Approve Resolution No. 994-2008 Authorizing and Approving the Transfer of Stock in the Eel River Disposal Company. City Manager Flemming stated that we were granted an extension until March 10th to give us due-diligence time to investigate the stock transfer and the item was to be continued until the next City Council meeting.

City Manager Flemming then introduced Doug Asay, of Trash Masters, the company proposing to take over Eel River Disposal. Asay stated that Trash Masters currently has 2 small companies located in Arizona. Asay stresses the seriousness and complexity of this industry makes it almost impossible for single companies to survive and they hope to have all 3 companies under one umbrella. Asay gave a brief history of the 4 managers who currently run Trash Masters and further stated that his son Doug Asay, Jr. plans to move to Fortuna to run the business here. Trash Masters plan to remain a personal and small company with emphasis on more types of recycling, and no personnel cuts are planned. Asay

finished by stating that Harry Hardin will continue to run the scrap metal business.

SPECIAL CALL ITEMS /COMMUNITY AFFAIRS

Approve Recommendation by Parks and Recreation Commission for Allocation of funds from the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Act of 2002 Finance Director Beauchaine stated that some management fees will come from the fund. Mayor Leonard asked who puts the projects out to bid. Public Works Director Hale stated that the City does. Hale further stated that we will look at the proposals and move from there, and staff will facilitate the needs of both entities.

City Manager Flemming stated that we are designating how we want the grant monies to be divided. Councilmember Marks asked if there were maintenance issues. Flemming replied that the current school MOU states that the City is responsible for maintenance, but that the document needs to be reviewed. Councilmember Barsanti asked if the City gives grant money to this entity how does that affect city use. Will it be open to all? Jim Rich, School Board President stated that the JPA states the school has priority and they will look for a similar type agreement. Councilmember Woodall asked if we use our funds who holds liability. According to the MOU the school does.

Mayor Leonard asked if this was an even split of the funds. Councilmember Dunker replied yes it was, and further stated the Parks and Rec Commission felt the easiest way was to split the funds evenly and if one of the projects came in under budget the funds could be reallocated.

Beauchaine stated that she would request the money and that the fund was already set up. When the funds are allocated we will create a proposal and send in a pre-application. Beauchaine further stated we have had a commitment of the funds since 2006 and we must expend them by 2011. Motion was made by Dunker/Marks to approve Recommendation by Parks and Recreation Commission for Allocation of funds from the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Act of 2002. Motion carried 5-0.

Palco Proposal for Transfer of Stock Mayor Leonard requested this item be moved to Council Business.

Approve Recommendation Authorizing the Finance Director to Engage the Services of Mann, Urrutia, and Nelson, CPA'S to Conduct the FY 2007-08 City of Rio Dell Audits Finance Director Beauchaine stated that it was time to start preparing for the 2007-08 audits and with council approval Rio Dell would be engaging the Services of Mann, Urrutia, and Nelson.

Councilmember Marks asked if the fees were going down. Beauchaine stated not at this point, the cost was estimated to be \$20,000 but if all went well they could go down. Motion was made by Marks/Dunker to approve recommendation authorizing the Finance Director to engage the services of Mann, Urrutia, and Nelson, CPA'S to conduct the FY 2007-08 City of Rio Dell Audits. Motion carried 5-0.

PUBLIC PRESENTATIONS

None

REPORTS/STAFF COMMUNICATIONS

City Manager Flemming reported on recent meetings and activities; she stated that she and Mayor Leonard met with Mike Jani, Dennis Hunter, and Jay Warren Hockaday regarding the Palco Bankruptcy; she met with Doug Asay, Jr. & Sr. regarding the Eel River stock transfer; she met with Dr. Steve Hackett regarding the Economic Development Strategic Plan; she met with Misha Swartz of Winzler & Kelly regarding the timeline for completion of the E.I.R.; and she also had been in communication with Abbott & Kinderman who were looking at the 5 options presented in the E.I.R. and will then file a determination.

Flemming stated that Dario Moya was working on updating the web site. Moya stated he was meeting with Matt Knowles to start updating the website with bios of council members. Councilmember Dunker asked if council could direct possible website changes to Dario. He replied yes and he would provide his contact information to council.

Public Works Director Hale reported on recent meetings; stated his dept. has begun having weekly staff meetings and information from those meetings will begin coming in through the City Manager to Council.

Councilmember Marks asked about the March 6th scheduled meeting with Water Quality and asked if Hale if he was asking for an extension. Hale responded that the meeting was post-phoned by Water Quality until sometime in September. Marks then asked if Hale met with Granite Construction regarding the Wildwood paving. Hale stated yes and that we will have a proposal from Granite within 2 weeks.

Finance Director Beauchaine said she was working on the midyear budget and March 1st she would be starting on the 2008-09 budget process. Beauchaine also stated there was an open position and she was looking for recruitment.

OTHER COUNCIL BUSINESS

Councilmember Marks reported that she had a meeting with Harbors Ins. relating to insurance for the downtown area. Then Marks requested copies of the Bank of America statement be included in council packets. Marks stated that Dr. Roberts was widening his driveway and questioned if he had insurance coverage for the City since he was working near or on City property. Public Works Director Hale replied he did not know and that was a question best directed at the building department.

Mayor Leonard reported on a meeting he had with Redwood Mendocino. They are a group looking at purchasing SCOPAC only, the other group Marathon was interested in purchasing the remaining holdings. Redwood Mendocino is looking to upgrade the mill and while that is being done, they are considering adding a second shift to their Willits operation. Leonard concluded by stating there were three proposals in front of Judge Richard Schmidt (Texas Court) to review.

Fire Chief Wilson gave an update on the Community Services District (CSD). Wilson stated that George Williamson was working on it and that they would have a copy to share.

The City Manager announced there would be no adjourning to Closed Session as ajenized.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:42 P.M. to the March 4, 2008 regular meeting.

R.L. Leonard, Mayor

Attest:

Carla Ralston, Clerk

**RIO DELL CITY COUNCIL
REGULAR MEETING
MARCH 18, 2008
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 6:30 P.M. by Mayor Leonard.

ROLL CALL: Present: Mayor Leonard, Councilmembers Barsanti, Dunker, and Woodall

Absent: Councilmember Marks

Others Present: City Manager Flemming, Director of Public Works Hale, Chief of Police Hill, Finance Director Beauchaine, Administrative Assistant Ralston, City Clerk Dunham and Attorney Martinek

CEREMONIAL MATTERS

Presentation of Plaque Honoring George J. Bertain

Mayor Leonard presented the George J. Bertain family with a large wood plaque honoring Mr. Bertain for his life long contributions to the community. The plaque will be placed at the public bulletin board at the City Parking lot and will be dedicated in honor of Mr. Bertain. City Manager Flemming proceeded by highlighting aspects of Mr. Bertain's life and his commitment to family and the community.

Collette Bertain Daggett thanked the City on behalf of the Bertain family.

CONSENT CALENDAR

Motion was made by Barsanti/Dunker to approve the consent calendar including approval of the minutes of the March 4, 2008 CDBG Loan Advisory Committee Meeting; approval of minutes of the March 4, 2008 Study Session/Regular Meeting; approval of the check register including general check register for check numbers 25394-25455 totaling \$105,935.47; and payroll check register for check numbers 13925-13943 totaling \$21,189.65. Motion carried 4-0.

SPECIAL PRESENTATIONS

Proposal by Mike Jani from Mendocino Redwood Regarding Palco Bankruptcy

Mike Jani, President and Chief Forester of Mendocino Redwood Co. provided a power point presentation which provided background of their company and an overview of the MRC/Marathon Plan under the ballot for trade claims against Palco debtors and explained the City of Rio Dell along with the other creditors must submit their ballots to the balloting agent in New Jersey no later than March 25, 2008. Once the ballots are counted, the results will be sent

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to the bankruptcy court in Corpus Cristi, Texas which will assist the judge in making his final decision on which of the three plans to approve.

Mr. Jani explained that Mendocino Redwood Co. and Marathon if their plan is approved, propose to reorganize by integrating the commercial timberland and sawmill operations in a responsible sustainable manner. They also propose to restructure the town of Scotia. Principal Plan Elements were defined as:

- MRC will contribute \$200 million of cash, and Marathon will contribute \$24 million of cash to “Newco” (new company name). Marathon will also convert approximately \$135 million of senior secured prepetition and post petition debt into equity.
- MRC and Marathon will bring in a new experienced management team from MRC
- Newco will benefit from approximately \$10 million annually of savings from synergies.
- MRC will immediately seek Forest Stewardship Council certification of the debtors’ timberlands.
- The MRC/Marathon Plan assumes all environmental obligations, without any modification, including the HCP resulting from the Headwaters Agreement.
- The debt obligations of the debtors will be reduced by a total of approximately \$624 million, and as a result Newco and Townco will be able to responsibly service their debt obligations going forward.
- Trade creditors will be paid cash in the amount of approximately 75-90% of their claims and will be eligible for further distribution.
- Holders of timber notes will receive \$175 million cash, plus new timber notes of \$325 million.
- Newco will assume responsibility for Debtors’ Pension Plan.
- The town will be reorganized and residents will be offered the opportunity to purchase their homes.
- Bank of America’s claim against Scopac for approximately \$37.6 million will be paid in full.
- All allowed administrative and administrative priority claims of all debtors will be paid in full.

In summarizing MRC’s business strategy for the Company, Mr. Jani said they planned to take specific steps to maximize value from the mill to timberlands by investing \$7.5 million in new capital in the mill to make the mill flexible in order to match production of the mill to the harvest rate and size of the logs being harvested from the timberlands. He said they would also work to rebuild customer relationships that have been frayed in recent years; change the strategy of the mill to produce what the market wants to buy, as opposed to what can be produced in high volume or low cost; eliminate duplicative senior management, sales, and administrative positions; and utilize existing distribution facilities, and capabilities.

MARCH 18, 2008 MINUTES
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Next was an overview of Plan Comparison charts for each of the three plans followed by questions from the public.

Sharon Wolfe, 3 Painter St., said she thought the plan sounded good but wanted to comment that it was not so much the bankruptcy that stopped the annexation with Rio Dell from moving forward but the infrastructure improvement plans. She asked if the creditors don't agree on a specific plan, will the judge do a "cram down" and select a plan? She understood a plan must receive 50% of individual votes and 2/3rds of monetary secured votes.

Mr. Jani explained there could be more than one confirmed plan and the Judge will weigh the letters of support and make a decision, or it could come down to interaction between the proponents.

Judy Pieratt, Redwood Ave., asked if Marathon would be taking over management of the homes in Scotia even though they are not realtors; Mr. Jani said they would be taking over management of the town of Scotia including the homes and the co-generation plant.

John Coleman, Rio Dell Fire Commissioner, commented that the mill will need fire protection and asked if there was a plan in place; Mr. Jani said that had not yet been addressed.

Councilmember Dunker commented that based on his research, MRC is a good reputable company and felt confident with their ability to take over Palco. He asked if they planned to utilize local sub-contractors for logging and trucking; Mr. Jani said finding well qualified loggers is getting harder and harder and would be retaining most of the loggers because of their good reputations however, the levels of timber harvesting would most likely be reduced.

At the conclusion of the presentation (7:50 P.M.), Mayor Leonard called for a short recess.

The regular meeting reconvened at 8:02 P.M.

ORDINANCES/SPECIAL RESOLUTIONS

Approve Resolution No. 995-2008 Authorizing Full Payment on the USDA Emergency Drought Relief Note, and Amending Capital Budget Resolution No. 976-2007

Finance Director Beauchaine reviewed the terms of the note stating that in 1977 the City signed an Emergency Drought Relief promissory note with the US Department of Agriculture to be financed over a term of 40 years at 5% interest with a maturity date of March 2017. Full payment of the note in the amount of \$63,002.77 would result in a savings of over \$16,500.00 in interest payments and improve the City's financial position by reducing long-term debt.

Motion was made by Woodall/Dunker to approve Resolution No. 995-2008 *Authorizing Full Payment on the USDA Emergency Drought Relief Note, and Amending Capital Budget Resolution No. 976-2007*. Motion carried 4-0.

Approve Resolution No. 996-2008 E-Waste Budget Amendment

Recycling Coordinator Carla Ralston stated the next e-waste collection event is scheduled for April 12, 2008 and once again, the City is planning to contract with Electronic Recyclers. Staff is requesting approval of a \$2,000 budget amendment to cover the costs associated with hiring the California Conservation Corp crew for labor, event advertisement and staff wages. As a state certified e-waste collector, the City will receive 20 cents per pound for CEW's and based on information from the last e-waste collection event, staff anticipates making approximately \$3,500 which will offset the associated expenses.

Ralston noted that the event will take place at the City parking lot as before and in order to better accommodate the public, two trailers will be available as opposed to one trailer during the last event as well as increased staff to reduce the wait time and avoid the possibility of having to turn people away.

Motion was made by Dunker/Woodall to approve the E-Waste Collection Event, authorize the City Manager to execute all necessary agreements, and approve Resolution No. 996-2008 for a revenue and expense budget amendment for expenses associated with an e-waste collection event. Motion carried 4-0.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Approve Recommendation for Vote on Ballot for Trade Claims Against Palco Debtors

City Manager Flemming stated the voting options and instructions are outlined in the document and Attorney Martinek is present to advise the City Council on this issue.

Attorney Martinek explained this is a time in which the persons who hold Trade Claims against any of the Palco debtors to vote on which plan is preferred and said the City may vote to accept or reject one, more than one, or none of the plans as submitted. Also the City Council will need to take action to authorize the City Manager to sign and submit the ballot on behalf of the City.

Motion was made by Dunker/Woodall to vote to accept the MRC/Marathon Plan, to reject both the Debtors Plan and Palco Alternative Plan, and to authorize the City Manager to sign and submit the ballot to the balloting agent before March 25, 2008. Motion carried 4-0.

EPA Brownfield Grant Update – SHN Consulting Engineers and Planwest Partners

Tiffany Wilson from Planwest Partners and Roland Reuber from SHN Consulting Engineers were present to provide an update on the EPA Brownfield Grant.

Mr. Reuber began with an overview of the *Rio Dell Brownfield's Investigation Summary* and said they performed Phase I Environmental Site Assessments on the four highest ranking sites of the twenty-five reviewed and found potential petroleum contamination at all four sites. The sites were identified as: 1403 Eeloa Ave. (Humboldt Pacific Transport Junk Yard); 40 Dixie St.

(Dellarsini Body and Fender Shop); 541 Wildwood Ave. (former Afco Auto Sales and a service station); and 255 Wildwood Ave. (former BP Gas Station). Under Phase II, geophysical surveys were conducted at 255 Wildwood Ave. and 541 Wildwood Ave. to identify potential presence of underground storage tanks, installed MIP borings to identify potentially contaminated areas, and collected soil and groundwater samples. The results of the surveys revealed underground storage tanks appeared to be in place and filled at 541 Wildwood Ave. along with detectable levels of diesel, motor oil and gasoline. At 255 Wildwood Ave. high levels of petroleum hydrocarbons (diesel and motor oil) were detected in shallow soil under the building and along the easterly boundary of the site extending into Wildwood Ave. Humboldt County Department of Environmental Health concurred with their recommendation for further investigation to delineate extent of soil and groundwater contamination at that site.

Tiffany Wilson said next steps would be to prepare a Final Summary Report which includes a Clean-up and Redevelopment Planning Report.

Approve Revised Scope of Work for EPA Brownfield Grant

Tiffany Wilson said further work in addition to the work currently under contract will be completed for the final Brownfield Report and would include: compiling and organizing background materials; summarizing grant activities; incorporation of web site and geographic information system; public outreach meetings; outline of the measure of success; description of redevelopment planning efforts; and a plan for ongoing efforts to accomplish redevelopment activities.

Ms. Wilson said she would like to work in conjunction with SHN Consulting Engineers on the revised scope of work and noted there was money available from the grant to accomplish those efforts.

Councilmember Barsanti said he thought it was the responsibility of the property owner to clean up a contaminated site; Ms. Wilson said the City could pursue the property owner for removal of the underground storage tanks however, the enforcement would actually come from County Environmental Health. The issue of the tank removal would be addressed in the final report.

Attorney Martinek stated the property should receive a letter of notification from the County as a result of the report.

PUBLIC PRESENTATIONS

Sharon Wolfe, 3 Painter St. addressed the Council regarding a claim letter she had previously filed with the City and stated that if the City does not respond to the claim within a certain time, the claim stays open and remains as a potential liability to the City for a period of two years.

REPORTS/STAFF COMMUNICATIONS

City Manager Flemming reported on recent activities and meetings and said a pre-construction meeting was held with Argonaut Constructors, Inc. for the CDBG 3rd and 4th Street Paving Project; she and Finance Director Beauchaine attended a workshop in Fortuna regarding “Design for Small Towns”; she and Mayor Leonard did a radio interview on K-HUM regarding economic development; and said she would be hosting the next City Manager meeting here on Thursday.

Public Works Director Hale reported on recent activities in the public works department and provided an overview of his written staff report as submitted. He said Merritt Perry from Winzler & Kelly would provide an update on STIP at the next meeting.

Chief of Police Hill reported on recent activities in the police department and reviewed his Request for Proposals for public safety communications equipment estimating the expense to be between \$10,000-\$20,000; said corporal Beauchaine was attending a two week course in Supervisor Training; and said two other officers were attending interrogation training locally.

Finance Director Beauchaine reported on recent activities in the finance department and said she hoped to have the first draft budget review ready for the next meeting.

OTHER COUNCIL BUSINESS

Councilmember Woodall asked about the water truck parked at the Public Works corporation yard; Director of Public Works Hale explained the Fire Department purchased the truck from Palco and the City agreed to store it in exchange for use of the truck for watering City’s dirt roads.

CLOSED SESSION

The meeting adjourned to closed session at 8:50 P.M. to discuss *Potential Litigation – CDBG Loan*. The meeting reconvened at 9:15 P.M. Mayor Leonard announced no reportable action was taken in closed session.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 9:16 P.M. to the April 1, 2008 regular meeting.

Attest:

R.L. Leonard, Mayor

Karen Dunham, City Clerk

**City of Rio Dell
Staff Report
City Council Agenda
April 1, 2008**

To: Honorable Mayor and Members of the City Council

Through: Nancy Flemming, City Manager

From: Jim Hale, Director of Public Works and Carla Ralston, Recycling Resource C coordinator

Date: March 21, 2008

Subject: Rio Dell Spring Clean Up Day

Recommendation

It is recommended that City Council approve Saturday, May 10, 2008 as Spring Clean Up Day and direct staff to make appropriate notice to the community.

Budgetary Impact

Approximately \$850.00 for tipping fees (based on last year's costs), to be taken from the Solid Waste Management Fund (27).

Discussion

It is once again time to schedule our Annual Spring Clean up Day. I have contacted Eel River Disposal and a tentative date of May 10, 2008 has been set.

The City in conjunction with Eel River Disposal has sponsored this annual event in the spring for the last Eleven (11) years. The event will be held at the Monument Middle School parking lot and the hours are expected to be from 10:00 a.m. to 2:00 p.m.

With council approval, city staff will arrange the advertising and press releases for this event. Our goal is to ensure that all Rio Dell residents are aware of the date, that they have adequate notice, and that they understand that this is only for residential type materials. The City will not accept building materials, roof shingles, or items from a commercial source. All persons wishing to participate will be required to show a city water bill or another form of proof of residency for Rio Dell.

A copy of the Clean up Day flier and a press release is attached for your review and approval.

PRESS RELEASE

RIO DELL ANNUAL SPRING CLEAN UP DAY

The City of Rio Dell and the Eel River Disposal Company will sponsor a city wide clean up day on Saturday May 10th from 10:00 am to 2:00 pm. With proof of residency, local residents can dispose of furniture, yard trimmings, bulky items, scrap wood, and old appliances in the parking lot at Monument Middle School, free of charge.

Please note - No Electronic waste will be accepted at this event - look for an E-Waste Collection Day in the fall

No items such as paint, liquids, household garbage, carpeting, sheet rock, linoleum, car batteries or tires, televisions, or computer monitors can be accepted.

For further information, please call 764-3532 during business hours.

**City of Rio Dell
Staff Report
City Council Agenda
April 1, 2008**

To: Honorable Mayor and Members of the City Council

Through: Nancy Flemming, City Manager

From: Jim Hale, Public Works Director and Carla Ralston, Recycling Coordinator

Date: March 25, 2008

Subject: Budget Amendment for Recycling/Trash Receptacles

Recommendation

It is recommended that the City approve Resolution 997-2008 for an expense budget amendment for costs associated with the purchase of six (6) dual compartment "Woodie" Recycling/Trash Receptacles.

Budgetary Impact

This purchase will require an expense budget amendment in the amount of \$6618.05 to line items 5154-04-074.

Discussion

In the fall of 2005 the City purchased eight (8) dual compartment "Woodie" Recycling/Trash Receptacles that were placed along Wildwood Avenue. The purchase was made possible with grant dollars from the Department of Conservation for cities and counties to fund beverage container recycling and litter abatement projects.

At this time we would like to purchase six (6) additional "Woodies", from the same Department of Conservation funding source, to be placed along Davis Street, at the Tennis Courts, at City Hall and near the Bocci Ball Courts.

RESOLUTION NO. 997-2008
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF RIO DELL
RECYCLING/TRASH RECEPTACLES

WHEREAS, The City Council approved Resolution 997-2008 on April 1, 2008 approving the City of Rio Dell, California, Fiscal Year 2007-2008, City Budget; and

WHEREAS, The City of Rio Dell will be utilizing grant funding for the purchase of Recycling/Trash Receptacles; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby amend the City of Rio Dell, California Fiscal Year 2007-2008 budget increasing Fund 74 Recycling expenses in the amount of \$6618.05.

PASSED AND ADOPTED by the City of Rio Dell on this 1st day of April 2008, by the following vote:

AYES:
NOES
ABSENT:
ABSTAIN:

R.L. Leonard, Mayor

ATTEST:

Karen Dunham, City Clerk

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
April 1, 2008**

TO: Mayor and Members of the City Council

THROUGH: Nancy Flemming, City Manager

FROM: Stephanie Beauchaine, Finance Director

DATE: April 1, 2008

SUBJECT: Unmet Transit Needs Public Hearing

RECOMMENDATION

Open Public Hearing and receive input on any **Unmet Transit Needs** in the community.

BUDGETARY IMPACT

BACKGROUND AND DISCUSSION

Holding a Public Hearing to receive input on unmet transit needs is the first step in the application process for acquiring the City's annual TDA allocation. The City's projected fiscal year 2008-2009 allocation is \$110,148.00, which represents a zero increase from the prior year.

NOTICE OF PUBLIC HEARING



Notice is hereby given that the Rio Dell City Council will hold a Public Hearing on **Tuesday, April 1, 2008 at 6:30 P.M.** or soon thereafter, in the City Hall Council Chambers at Rio Dell City Hall, 675 Wildwood Avenue, Rio Dell, California.

The purpose of the Public Hearing will be to discuss:

1) UNMET TRANSIT NEEDS

The Public Hearing will give citizens the opportunity to make their comments known. If you are unable to attend the Public Hearing, you may direct your written comments to the City Clerk, City of Rio Dell, 675 Wildwood Avenue, Rio Dell, CA 95562 or you may call City Hall staff at (707) 764-3532.

All members of the community are encouraged to attend.

Karen Dunham
City Clerk

Posted 3-27-08
