

A G E N D A

RIO DELL CITY COUNCIL
STUDY SESSION - 5:00 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, MARCH 4, 2008
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. STUDY SESSIONS

- 1) 2008/0304.01 - (5:00 - 6:00) - Economic Development Strategic Plan
(6:00 - 6:15) - Break
- 2) 2008/0304.02 - (6:15 - 6:30) - C.D.B.G. Loan Advisory - Approval of Loan #RD 05-08
(Action)

E. CEREMONIAL MATTERS

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS."

- 1) 2008/0304.03 - Approve Check Register (Action)

G. SPECIAL PRESENTATION

H. ORDINANCES/SPECIAL RESOLUTION

- 1) 2008/0304.04 - Approve Resolution No. 994-2008 Authorizing and Approving the Transfer of Stock in Eel River Disposal Company, Inc. (Action)

I. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

- 1) "SPECIAL CALL ITEMS" from Consent Calendar

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action.

K. REPORTS/STAFF COMMUNICATIONS

- 1) City Manager
- 2) Director of Public Works
- 3) Chief of Police
- 4) Finance Director

L. OTHER COUNCIL BUSINESS

M. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

- 1) 2008/0304.03 - Personnel - City Manager Evaluation

N. RECESS INTO CLOSED SESSION

O. RECONVENE TO OPEN SESSION

P. ORAL ANNOUNCEMENTS

Q. ADJOURNMENT

*The next Regular meeting will be on March 18, 2008
at 6:30 PM in the City Council Chambers*

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA**

TO: Mayor and Members of the City Council

FROM: Karen Dunham, City Clerk

THROUGH: Nancy Flemming, City Manager

DATE: March 4, 2008

SUBJECT: Stock Transfer of Eel River Disposal Company, Inc.

RECOMMENDATION

Approve Resolution 994-2008 authorizing and approving the transfer of stock in the Eel River Disposal Company, Inc. from Harry Hardin to TrashMasters, Inc.

BACKGROUND AND DISCUSSION

Eel River Disposal Co., Inc. provides solid waste and curbside recycling collection services to the City of Rio Dell under provisions of an exclusive Franchise Agreement with the City of Rio Dell.

Harry Hardin as owner of Eel River Disposal Co., Inc. notified the City by letter dated January 16, 2008 of his intent to transfer his stock ownership to TrashMasters, LLC.

Under Section 2.07 of the Solid Waste Franchise Agreement with ERD as the Contractor, any transfer (Sale) of stock of ERD requires the approval of the City.

At the February 5, 2008 Council meeting, the City Manager had not completed a comprehensive "Due Diligence" review of the TrashMasters' operational background and financial capacity. TrashMasters is a new company and therefore historical financial information that has been requested such as audited financial statements, do not exist. However, TrashMasters has provided financial pro forma information for review by the City staff.

The resolution was presented to the City Council at the February 18, 2008 regular meeting at such time the Council made the decision to table the item to allow staff due diligence to further investigate the stock transfer.

RESOLUTION NO. 994-2008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AUTHORIZING AND APPROVING THE TRANSFER OF STOCK
IN THE EEL RIVER DISPOSAL COMPANY, INC.

WHEREAS, Harry Hardin owns Eel River Disposal Company, Inc. (ERD); and

WHEREAS, on January 16, 2008, Mr. Hardin notified the City by letter of his intention to transfer stock ownership in ERD to TrashMasters, LLC; and

WHEREAS, under Section 2.07 of the Solid Waste and Curbside Recycling Franchise Agreement with ERD as the Contractor, any transfer (Sale) of stock of ERD requires the approval of the City. Section 2.07 of the Franchiser Agreement reads as follows:

“CONTRACTOR states that as the time of signing this Agreement, the stock of Eel River Disposal Company, Inc. is owned by Harry Hardin. CONTRACTOR shall inform CITY, in writing, at least

30 days prior to any stock transfer proposals, and shall not consummate any stock transfer without approval of CITY. IF CITY does not respond within 30 days, CITY approval shall be considered granted. CITY shall not unreasonably withhold consent”; and

WHEREAS, City staff has completed a comprehensive “Due Diligence” review of the TrashMasters’ operational background and financial capacity; and

WHEREAS, said review has satisfied the City of the operational and financial ability of TMI;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell as follows:

The City Council hereby authorizes and approves the transfer of stock of Eel River Disposal Company, Inc. to TrashMasters LLC, subject to TrashMasters LLC, executing all documents determined by the City to be necessary to obligate itself to the remaining term of the current franchise.

PASSED AND ADOPTED at a regular meeting of the City Council held on the 4th day of March 2008 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

R.L. Leonard, Mayor
City of Rio Dell

ATTEST:

Karen Dunham, City Clerk

CITY OF RIO DELL

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

THROUGH: Nancy Flemming, City Manager

FROM: Karen Dunham, City Clerk

DATE: March 4, 2008

SUBJECT: Approval of Check Register

RECOMMENDATION

The City Council pass a motion to approve the General check register for check numbers 25359-25393 totaling \$39,824.82; and Payroll check register for check numbers 13904-13924 totaling \$20,945.18.

<u>Register</u>	<u>Check Numbers</u>	<u>Total</u>
General	25359-25393	39,824.82
Payroll	13884-13903	20,945.18

\$60,770.00

/attachments

CITY OF RIO DELL CHECK REGISTER

General Checking - US Bank of California

Check / Payment

Description

Date Vendor

Report Criteria... 2/29/2008 @ 11:16 AM

Form: Check Listing-Council - Check Listing for City Council Meeting
Report By: ActivityDate
Activity Date: From: 2/16/2008 To: 2/29/2008

CITY OF RIO DELLL CHECK REGISTER

General Checking - US Bank of California

Check	Date	Vendor	Description	Check / Payment
0025359	2/19/2008	[4246] CITY CLERKS ASSOC. OF CALIF.	CONFERENCE IN REDDING	376.00
0025360	2/19/2008	[2303] COAST CENTRAL CREDIT UNION	POLICE DUES WITHHELD	300.00
0025362	2/19/2008	[2105] KAREN L. DUNHAM	PER DIEM & MILAGE	214.75
0025363	2/19/2008	[2362] EMPLOYMENT DEVELOPMENT DEPARTMENT	PIT PPE 021508	1,688.73
			SDI PPE 021508	
			SUI PPE 021508	
0025364	2/19/2008	[2481] ICMA	EMPLOYEE 457 DEFERRED COMP FOR PPE 021508	3,062.62
0025365	2/19/2008	[2657] RIO DELLL EMPLOYEES ASSOC	EMPLOYEE DUES WITHHELD	34.00
0025366	2/19/2008	[2662] RIO DELLL/SCOTIA CHAMBER OF COMMERCE	2008 ANNUAL DINNER	280.00
0025367	2/19/2008	[2752] US BANK FEDERAL TAX DEPOSIT	FICA PPE 021508	6,761.42
			FWT PPE 021508	
			M/C PPE 021508	
0025368	2/19/2008	[4045] VEHICLE REGISTRATION COLLECTIONS	VEHICLE REGISTRATION COLLECTIONS	107.00
0025369	2/21/2008	[2327] CWEA-NCS	CONFERENCE	150.00
0025370	2/29/2008	[2237] BANK OF AMERICA BUSINESS CARD	FEB 08 CHARGES	4,709.54
0025371	2/29/2008	[4114] CBS LEASING CO	MONTHLY LEASE	222.81
0025372	2/29/2008	[2304] COLLEGE OF THE REDWOODS	TRAINING	20.00
0025373	2/29/2008	[2339] DELL BUSINESS CREDIT	COMPUTER & PRINTER	2,544.95
0025374	2/29/2008	[2364] EDGE WIRELESS	PHONE	287.91
0025375	2/29/2008	[2889] EEL RIVER TRANSPORTATION	PICK UP VEHICLE @ MEADOWBRIDGE	70.00
0025376	2/29/2008	[2407] FORBUSCO LUMBER	PEGBOARD	119.82
			GLOVES	
0025377	2/29/2008	[2411] FORT DEARBORN LIFE INSURANCE CO.	EMPLOYEE LIFE INSURANCE	128.00
0025378	2/29/2008	[2452] HORIZON BUSINESS PRODUCTS	OFFICE SUPPLIES	210.48
			OFFICE SUPPLIES	
0025379	2/29/2008	[4035] HSBC BUSINESS SOLUTIONS	OFFICE SUPPLIES	115.58
0025380	2/29/2008	[1044] R. L. LEONARD	REIMBURSE FOR MAPS	21.72
0025381	2/29/2008	[2551] MIRANDA'S ANIMAL RESCUE	NOV 07 to FEB 08 MONTHLY ANIMAL SERVICES	3,200.00
0025382	2/29/2008	[2595] PALCO PHARMACY	HYD PEROXIDE & SPRAY BOTTLE	5.07
0025383	2/29/2008	[2648] REDWOOD COMMUNITY ACTION AGENCY	05-STBG-1492 PROGRAM DELIVERY FOR 05/06	7,132.62
			05-STBG-1492 GENERAL ADMIN FOR 05/06	
0025384	2/29/2008	[2664] ROGERS MACHINERY	PARTS & LABOR TO REPAIR PUMP	425.25
0025385	2/29/2008	[2689] SECURITY LIFE INSURANCE GENERAL POST OFFICE	EMPLOYEE DENTAL/VISION INSURANCE	1,485.74
			DEPT SUPPLIES	
0025386	2/29/2008	[2688] SECURITY LOCK & ALARM	PROJECTOR	160.06
0025387	2/29/2008	[3923] SHAW COMPUTER SERVICES	COMPUTER REPAIR	898.00
			BROWNFIELDS INVESTIGATION	
0025388	2/29/2008	[3151] SHN CONSULTING ENGINEERS	BROWNFIELDS INVESTIGATION	1,779.60
			MAR08 RENTAL UNIT #1	
0025389	2/29/2008	[2658] SIX RIVERS PROPERTY MANAGEMENT, INC.	MAR08 RENTAL UNIT #14	105.00

CITY OF RIO DELL CHECK REGISTER

General Checking - US Bank of California

<u>check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check / Payment</u>
025390	2/29/2008	[2709] STAPLES DEPT. 601110002031102	OFFICE SUPPLIES	1,760.40
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
025391	2/29/2008	[2710] STARPAGE	LAPTOP COMPUTER FOR PUBLIC WORKS	54.75
			PAGER	
			PAGER	
025392	2/29/2008	[2711] STATE HUMANE ASSOCIATION OF CALIFORNIA	CALIF. ANIMAL LAWS HANDBOOK, 2008	58.00
025393	2/29/2008	[3644] TAYLOR MADE FENCING,	DRIVE-THRU GATE AT SEWER PLANT	1,335.00
Total Checks/Deposits				39,824.82